

LANDLORD FEES – Single Let

We offer three levels of services for Single Let property management:

- Fully management
- Tenant find & rent collection
- Tenant find only

Fully Management

Fully management service includes the followings:

- Advertising
- Viewings
- Tenant referencing
- Prepare all tenancy agreements and documents
- Hold security deposit in Deposit Protection Scheme
- Inventory checks
- Rent collection & monthly accounting
- Rent arrears handling
- Property inspections (3, 6, 12 month then annually)
- Arranging property maintenance (with landlord permission)
- Notice processing
- Final inspection & deposit dispute handling
- Re-letting process

	Fee (no VAT)
SET UP FEE Including all the work we do after initially taking on your property – i.e. marketing, carrying out tenant viewings, carrying out tenant referencing, organising the tenancy contract, performing the video inventory etc.	£150 per property
MONTHLY MANAGEMENT FEE	10%
SECURITY DEPOSIT REGISTRATION FEE	Nil
INVENTORY FEE	As quoted if done by third party
CONTRACT RENEWAL FEE	Nil
RE-LETTING FEE Covering the cost of re-letting your property each time a tenant moves out and a new tenant moves in.	£150 per property

Tenant Find & Rent Collection Service

This service includes the followings:

- Advertising
- Viewings
- Tenant checks
- Prepare all tenancy agreements and documents
- Deposit held in Deposit Protection Scheme
- Inventory checks
- Rent collection & monthly accounting
- Rent arrears handling

	Fee (no VAT)
SET UP FEE Including all the work we do after initially taking on your property – i.e. marketing, carrying out tenant viewings, carrying out tenant referencing, organising the tenancy contract, performing the video inventory etc.	£150 per property
MONTHLY MANAGEMENT FEE	5%
SECURITY DEPOSIT REGISTRATION FEE	Nil
INVENTORY FEE	As quoted if done by third party
CONTRACT RENEWAL FEE	Nil
RE-LETTING FEE Covering the cost of re-letting your property each time a tenant moves out and a new tenant moves in.	£150 per property

Tenant Find Only

This service includes the followings:

- Advertising
- Viewings
- Tenant checks
- Prepare all tenancy agreements and documents
- Inventory checks
- Deposit held in Deposit Protection Scheme (if required)

	Fee (no VAT)
TENANT FIND FEE	£350 per property
SECURITY DEPOSIT REGISTRATION on behalf of landlord	£50
INVENTORY FEE	As quoted if done by third party
CONDUCT INTERIM VISIT (if required)	£30 per visit
CONDUCT CHECK OUT (if required)	£50

Other Charges

Energy Performance Certificate (EPC)	As quoted
Gas Safety Certificate	£50
Electrical Safety Certificate	As quoted
Duplicate keys	£10 + key cost
Any miscellaneous works or property visits	£25 per hour